

# CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION

Meeting Minutes  
September 9, 2019

Present: Karen Burkinshaw, Richard Lacasse, Norman Muller, Rosemary Thompson, and Al White. There were no other unit owners present.

Ms. Burkinshaw called the meeting to order at 6:30 p.m.

Comments from the Floor: None

Meeting Minutes: A motion was made and seconded to accept the minutes of the August 27 meeting.  
Vote: Passed.

Finances:

- As of today, we have \$6,831.33 in checking and \$168,377.87 in reserves for a grand total of \$175,209.20.
- It is too early in the month to report on arrearages.

Landscaping:

- Trustees discussed the feasibility of removing the four diseased trees and planting a new tree in the grassy area adjacent to the meeting room building. This will be done this year if funding is available.
- We need to have a meeting with our landscaper to discuss over-seeding of lawn areas, general condition of the property, plans for next year, etc.
- We need to look into installing irrigation behind Building 11 so we can water the plants that replace the smoke bushes.

Grounds/Property:

- We need to have all catch basins inspected for structural integrity.
- Asphalt crack repair is scheduled to be done in mid October.
- We are still trying to get Charter to repair the mess they created when they replaced cable boxes on Buildings 4 and 7.
- A motion was made and seconded to have Al purchase fall plants for the mailbox area. Vote: Passed.
- Braman will do our last pest control application on September 13.
- Light posts on the property are in process of being repainted.
- We are still considering repainting some of the cellar window frames.

Buildings:

- Building 1 roof project is done. New front door lights will be installed later this week.
- We need to relocate the door bell system in Building 1.
- We plan to have the Building 1 front doors repainted this fall.
- Railings around the front of Building 10 will be installed in mid October.
- All charmstone on the property has been repointed.
- Deck skirting has been completed on the side of the Unit 17 and 43 decks.

Snow Removal:

- We recently purchased a new sand/ice melt container to place at the mailbox area this winter.
- We need to review our snow removal contract and make any necessary updates.

Unit Issues:

- Trustees discussed several minor issues involving individual unit owners. We also discussed widespread problems including speeding on the property and pet owners who do not pick up after their animals and fail to keep them on a leash.

New Business:

- Trustees will have a meeting with new owners and renters on September 17.
- Future meetings: Tuesday, September 24 and Tuesday, October 8.

There being no further business, the meeting adjourned at 8:15 p.m. Our next meeting will be on Tuesday, September 24, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,



Norman Muller  
Vice President

**Reminders:**

1. Speed limit is still 10 MPH. SLOW DOWN!!!
2. Keep your pet on a leash when outside and pick up after them.
3. Break down boxes before depositing them in the recycling dumpster. Recycling dumpster is emptied only every other week.
4. Have you cleaned your dryer vent lately? Build-up of lint is a fire hazard.