

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
September 25, 2018

Present: Karen Burkinshaw, Richard Lacasse, Norman Muller, Rosemary Thompson, Al White, and two unit owners.

Ms. Burkinshaw called the meeting to order at 7:00 p.m.

Comments from the Floor:

Q.: What can be done about bees around and in Units 39 and 40?

A.: We have contacted Braman and they will be here on Friday afternoon.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the September 11 meeting. Vote: Passed.

Finances:

- As of today, we have \$21,906.13 in checking and \$189,403.38 in savings for a grand total of \$211,309.51.
- As of today, we have \$742 in arrearages involving four unit owners.
- We received a water bill of \$9,806 for the recent quarter.
- In Executive Session, the Board discussed the current state of our finances. We appear to be hitting fairly close to our budget, thus far.

Landscaping:

- Grub control and over-seeding of grass areas still need to be done.
- Buildings 5 and 9 have been weeded. We hired people to do this job because landscapers now limit their weeding to spraying chemicals on the weeds.
- Holes still need to be filled behind Buildings 1 and 5 as well as on the side of Building 11.

Grounds/Property:

- The third application of pest control was done recently.
- The under-sidewalk drains at Building 5 should be completed this week.
- We are still waiting for a date for repair of the trip hazard at the main dumpster area.
- Replacement steps for Units 9-10 have been ordered. We anticipate deliver by mid-November.
- A bee problem at Building 5 will be taken care of later this week. They will also check behind Unit 24 for bees and a nest that had been reported.
- We are still waiting for quotes to trim tree branches around the property.
- Patching of asphalt cracks has been done.

Buildings:

- Gutter and downspout replacement on Building 4 is scheduled for later this week.
- Building 3 is scheduled for a new roof in October.
- Power washing of all buildings will be done in October.
- Two of the four new front door lights have been installed on Building 4. The units have light sensors and will go on and off automatically.
- We need to get pricing for new front door kick-plates.

- The Meeting Room floor should be cleaned later this month. All that remains to be done is some trim painting.
- Next year, we need to look into painting and refurbishing cellar windows.
- We are currently looking into a reported roof problem at Building 10.

On-Going/Other:

- Al White put together a flyer of useful fire-safety tips which will be distributed shortly.

New Business:

- Future meeting dates: October 16, October 30, November 13, and November 27. We normally do not have an open meeting in December.

There being no further business, the meeting adjourned at 9:15 p.m.

Respectfully submitted,



Norman Muller
Vice President

Reminders:

1. The heating season is upon us. Check your furnace filter and change it, if necessary. Move junk away from your furnace and give it room to do its' job.
2. Check smoke/CO2 alarms and change the battery. Smoke alarms have a useful life of 7-10 years. If your alarms are older, install new alarms. They could save your life.
3. We have several projects coming up that will affect everyone. Please read the materials we send you so you can be prepared.
4. Speed limit is still 10 MPH. SLOW DOWN!!!