

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
August 27, 2013

Present: Karen Burkinshaw, Brian Gauthier, Richard Lacasse, Linda McClay, Norman Muller, and one owner.

Ms. Burkinshaw called the open meeting to order at 6:31 p.m.

Comments from the floor:

- An owner complained of noise after 10 p.m. coming from an adjacent unit and another issue. A letter will be written reminding the owner of no noise after 10 p.m. Also reported was a sprinkler head that needs to be adjusted and her lock at the mailboxes is not working well. She was advised to call the Chicopee Post Office to report the problem and ask that a new lock be installed.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the July 30 business meeting which followed the Annual Meeting. Vote: Passed.
- A motion was made and seconded to accept the minutes of the August 13 closed meeting. Vote: Passed.

Slope Remediation Update:

- The Chicopee Conservation Commission heard our plan for the slope stabilization and considered our application at its meeting on August 21. The matter was tabled until their September 4 meeting pending receipt of a number required by the Massachusetts Environmental Commission which has since been received.

Finances:

- We currently have \$2,579 in arrears involving four unit owners.
- As of today, we have \$19,177.80 in checking and \$136,051.74 in savings for a grand total of \$155,229.54.

Unit Issues:

- We still have one unit owner who has not turned in their annual profile.

Grounds/Property:

- We still need to schedule the repair of oil stained parking spots. This will be done shortly.

Buildings:

- Work continues on the scraping and repainting of the wrought iron rails on the property.
- We are still working on getting estimates to have the common hallway carpets cleaned.
- Trustees discussed the latest estimate for residing Building 1. We decided to table the issue until next month.

- Trustees tabled the purchase of Trex materials for the Building 7 and 1 decks until next month.
- Richard will get estimates on power washing some of our buildings.

Old Business:

- We have scheduled a meeting in October to finalize the revisions of our Rules and Regulations. We had hoped to do this at a meeting on August 21 but we cancelled our meeting so Trustees could attend the meeting of the Chicopee Conservation Commission.

There being no further business, the meeting adjourned at 8:03 p.m.

Our next open meeting will be on Tuesday, September 24, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,

A handwritten signature in blue ink that reads "Norman Muller". The signature is written in a cursive style with a large initial "N" and a long, sweeping underline.

Norman Muller
Vice President