

# CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION

## Meeting Minutes

July 30, 2013

Present: Karen Burkinshaw, Brian Gauthier, Richard Lacasse, Linda McClay, and Norman Muller.

Ms. Burkinshaw called the meeting to order at 8:05 p.m.

### Organization:

After a brief discussion, a motion was made, seconded, and passed to retain Trustees in their current positions as follows:

President:	Karen Burkinshaw
Vice President/Secretary:	Norman Muller
Treasurer:	Richard Lacasse
Member at Large:	Linda McClay
Member at Large:	Brian Gauthier

### Meeting Minutes:

- A motion was made and seconded to accept the minutes of the June 25 open meeting. Vote: Passed.
- A motion was made and seconded to accept the minutes of the July 9 closed meeting. Vote: Passed.

### Finances:

- As of today, we have \$5,332.32 in checking and \$147,693.78 in savings for a grand total of \$153,026.10.

### Notes from July 9 Closed Meeting:

- We are moving forward with the foundation repair at the front of Units 17-18. A motion was made and seconded to hire Flagg-Palmer to move the front steps away from the building and replace them when the repair is completed. Vote: Passed.
- We received prices to do tree work on the property as well as clear the other side of the fence line behind Buildings 4 and 5. A motion was made and seconded to hire Mass. Tree to do all the work in their proposal except for the Japanese maple tree in front of Building 11. Vote: Passed.
- Tom Stebbins gave us a price to scrape, sand, and repaint the original handrails on the property. A motion was made and seconded to hire Tom Stebbins to refurbish all the old railings on the property. Vote: Passed.

### Buildings:

- Since Rain Handlers have been installed at the rear of Units 15 and 16, the owner of Unit 15 has reported a leak in his kitchen when it rains. We will have Tom Stebbins look into this issue.

There being no further business, the meeting adjourned at 8:45 p.m.

Our next open meeting will be on Tuesday, August 27, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,



Norman Muller  
Vice President