

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION  
Meeting Minutes  
July 28, 2020

Present: Karen Burkinshaw, Richard Lacasse, Norman Muller, Rosemary Thompson, and Al White. There were no other unit owners present.

Ms. Burkinshaw called the meeting to order at 8:00 p.m.

Organization:

Trustees discussed who should hold which position for the coming year. A motion was made and seconded for everyone to remain in their current position for the coming year. Vote: Passed. The current lineup is:

Karen Burkinshaw	President
Norman Muller	Vice President/Clerk
Richard Lacasse	Treasurer/Webmaster
Rosemary Thompson	Member At Large
Al White	Member At Large

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the July 14 meeting. Vote: Passed.

Finances:

- As of today, we have \$19,740.81 in checking and \$156,810.76 in reserves for a grand total of \$176,551.57.
- As of today, arrearages amount to \$3,192 involving two owners. One of these accounts is currently in collections.

Snow Removal:

- Rosey may have found a possible contractor to repair our berms. We are waiting for an appointment.

Landscaping:

- The dead bush between Units 54-55 is gone.
- We still have additional work to do behind Building 5.
- Irrigation system is currently in good repair and running smoothly.

Grounds/Property:

- Mike Theroux still needs to inspect all our catch basins.
- The sealer has been applied to the cement pad at the large dumpster area. Once the fence is reinstated, we will be able to relocate the dumpsters to their permanent location.
- This fall, we will repair the grass areas around the large dumpster area.
- All catch basins on the property were cleaned last week.
- Asphalt repair and parking area relining will be done in early August.

Buildings:

- Building 4 front doors still need to be painted.
- New unit number signs have been installed at Units 35 and 42. The remaining signage should be reinstated soon.

- Mud wasps are nesting in the mortar between the bricks in front of Building 5. Braman will take care of this issue.
- Shutters on Buildings 5 and 11 are in poor condition and we need to consider replacing them.

Unit Issues:

- Trustees discussed several minor unit issues and will take appropriate action.

New Business:

- Future meetings: August 11 and August 25.

There being no further business, the meeting adjourned at 9:15 p.m.

Respectfully submitted,

  
Norman Muller  
Vice President

**REMINDERS:**

1. If you see trash being dumped on the property, people not picking up after their pets, or contractors/landscapers doing something, wrong call or email Trustees IMMEDIATELY!  
We can't correct something we do not know about.
2. Speed limit is still 10 MPH. Some people insist on speeding. . .
3. Recycling is improving but some people still do not understand the concept of breaking down/flattening boxes.  
Failure to do so = Fine.