

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
June 23, 2020

Present: Karen Burkinshaw, Richard Lacasse, Norman Muller, Rosemary Thompson, and Al White. There were two other unit owners present.

Ms. Burkinshaw called the meeting to order at 6:30 p.m.

Comments from the Floor:

- The two owners present had questions about grass, plantings, etc., behind Building 6. Before we determine a course of action, we plan to get input from the residents of that building.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the June 9 meeting. Vote: Passed.

Finances:

- As of today, we have \$8,743.79 in checking and \$183,734.98 in reserves for a grand total of \$192,478.77.
- As of today, we have \$2,760 in arrearages involving 3 owners. One owner is currently in collections.
- Our bank recently started to charge us for mailing us paper statements. We expressed concern and the charges were waived.

Snow Removal:

- The search for someone to do berm repairs continues.

Landscaping:

- A dead bush in front of Units 54-55 needs to be removed.
- The plastic lawn edging behind Building 5 has been replaced. We now need to add more rock to the area between patio pads.
- We have had more irrigation system problems. The system is 31 years old and many of the original parts are starting to fail.
- We thank Laurine Ferrarini for trimming some of the plantings behind Building 3 in anticipation of replacing deck skirting on that building.

Grounds/Property:

- The dumpster pad project is substantially completed with only minor work still left to be done. Once the concrete has cured, we will have an anti-salt sealer applied.
- Damage to our outdoor lights caused by the dumpster project has been repaired.
- We are still waiting for our asphalt crack sealing, parking spot renumbering, and catch basin cleaning projects to be scheduled.

Buildings:

- On June 16, an email motion was made and seconded to hire Tom Stebbins to repair the Unit 39-40 decks. Vote: Passed.
- Gutter/downspout cleaning has been done.
- The Building 4 front entrance doors are being replaced this week.
- Repairs to the Building 5 charmstone have been completed.
- Signage on Buildings 1, 4, and 11 is being refurbished.

- Trustees discussed the possibility of replacing front door lights and relocating unit numbers from front doors so they would still be visible when doors are open. In most buildings, if your front door is open, your unit number is not visible to anyone looking for your unit.

Unit Issues:

- Trustees discussed several minor issues.

Old Business:

- Trustees continued to discuss logistics for our upcoming Annual Meeting. If people attend remotely, this will affect the way voting is carried out.

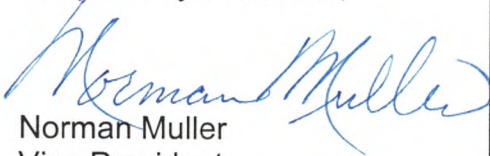
New Business:

- Future Meetings: July 14, July 28 (ANNUAL MEETING).
- Trustees reviewed the content of our next newsletter as well as 2020 Profiles. Both of these will be delivered to your door in the next few days.

There being no further business, the meeting adjourned at 9 p.m.

Our next meeting will be on Tuesday, July 14, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,



Norman Muller
Vice President

Reminders:

1. ANNUAL MEETING will be on Tuesday, July 28. Mark the date on your calendar and plan to attend. Details about attending remotely will be provided before the meeting.
2. Speed limit is still 10 MPH.
3. We still have people who have not figured out how to break down and flatten boxes before placing them in the recycling dumpster. Consider this your reminder. Fines are being levied.
4. Our irrigation system is getting old and runs mostly during the night. If you notice anything wrong such as a broken head or other problem, please bring it to our attention.
5. If you are expecting any kind of delivery, keep your front door closed so drivers can see your unit number.