

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
June 21, 2022

Present: Karen Burkinshaw, Don Dominique, Norman Muller, Rosemary Thompson, and four unit owners.

Ms. Burkinshaw called the meeting to order at 6:30 p.m.

Comments from the Floor:

Q.: What is the status of the Unit 45 foundation leak repair?

A.: It is approved and will move forward.

Q.: People are not picking up after their pets.

A.: If you witness this happening, call or email us with pertinent details and we will levy fines.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the June 7 meeting. Vote: Passed.

Finances:

- As of today, we have \$25,482.81 in checking and \$105,573.48 in reserves for a grand total of \$131,056.29.
- Arrearages: One owner owes us \$25. One owner owes us a significant amount that will be paid when the unit is sold.
- Our annual audit is still in process.

Snow Removal:

- Our ice melt spreader is being cleaned and serviced.

Landscaping:

- We are still looking at possible trees to replace the ones removed from the front of Buildings 6 and 7.
- The irrigation system needs a few minor repairs and this will be scheduled soon.

Grounds/Property:

- We still need to address trip hazards in front of Building 2.
- The catch basin in front of Unit 72 has been rebuilt.
- The Building 8, 9, and 10 waste pipes still need to be cleaned. Scheduling this project has been difficult due to the availability of the contractor.
- We are starting to address small repair projects around the property.
- The sidewalk in front of the mailbox area has been replaced.

Buildings:

- We need to schedule gutter/downspout cleaning.
- The company doing common hallway cleaning seems to have disappeared.
- Projects to be done: repointing of charmstone, repainting of Building 1 front doors, and caulking and painting of cellar windows.
- Pressure washing of selected areas of selected buildings has been done.
- New railings have been installed on the front of Building 2.
- New front railings have been installed at Unit 37.

- A motion was made and seconded to hire Tom Stebbins to repair the leak around the waste pipe of Unit 45. Vote: Passed.
- Birds are building nests on top of some of the columns in front of our buildings causing a mess on the areas below. We are looking into ways to best rectify this matter.

Unit Issues:

- Trustees discussed several unit issues.

New Business:

- Future meetings: New Owner Meeting, June 28.
Open Meeting, July 12.
Annual Meeting, July 26.
- Our latest newsletter as well as the 2022 Profile will be delivered to your door soon.

There being no further business, the meeting adjourned at 8:20 p.m. Our next meeting will be on Tuesday, July 12, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,



Norman Muller
Vice President

REMINDERS:

1. Annual Meeting is Tuesday, July 26, at 6:30 p.m. Mark this on your calendar and plan to attend.
2. Permission from the Trustees is required each and every time you wish to make any changes to the plants outside your unit that are permanent. Annuals (flowers that need to be planted each year) may be planted without Board approval but everything else requires Board approval.