

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
June 15, 2021

Present: Karen Burkinshaw, Don Dominique, Richard Lacasse, Norman Muller, Rosemary Thompson, and one unit owner.

Ms. Burkinshaw called the meeting to order at 6:30 p.m.

Comments from the Floor: None

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the June 1 meeting. Vote: Passed.

Finances:

- As of today, we have \$20,090.77 in checking and \$150,646.40 in reserves for a grand total of \$170,737.17.
- As of today, we have \$7,372 in arrearages involving five owners. Due to the recent deaths of two owners, two units owe a combined amount of \$6,900. Both of these outstanding accounts will be resolved in Probate Court. The remaining amount in arrears involves three owners who collectively owe \$472.

Snow Removal:

- Damaged asphalt berms have been repaired.
- Ice melt spreader is still out being cleaned and serviced.

Landscaping:

- Trustees discussed Setter's suggestion to trim the plantings next week. It seems to be early in the season to trim the bushes.
- We did not receive advance notice before last week's fertilizer application.
- An irrigation problem in front of Unit 16 will be repaired later this week.
- Knotweed (bamboo) has been treated and cut behind Buildings 2, 3, 4, and 5.

Grounds/Property:

- The catch basin in front of Unit 75 will be raised in a few weeks.
- Perimeter fence repairs should be completed shortly.
- We will have the deck footings at Building 8 inspected this month.

Buildings:

- The temporary repair of the Building 2 roof is holding, so far.
- The Unit 45-46 replacement steps have been installed. We now need to have the railings re-installed.
- The cement patch in the Unit 46 porch floor needs to be sealed.
- The cosmetic repair to the Unit 47-48 steps is currently on hold and will be reconsidered later in the year.
- We are getting further opinions on the sidewalk crack in front of Unit 47.
- Gutters/downspouts have not been cleaned yet. We are waiting for the spinners to fall.

Unit Issues:

- Trustees discussed several unit issues.

Old Business:

- A Welcome Meeting will be held on June 24 at 6 p.m. and the residents of Units 2, 18, 54, and 85 will be invited to attend. They were invited to the April and May welcome meetings but did not attend.
- Trustees reviewed the newsletter, profile forms, and other materials that will be delivered to residents later this month.

New Business:

- Future meetings: June 29 and July 13.
- ANNUAL MEETING: July 27.

There being no further business, the meeting adjourned at 8:35 p.m. Our next meeting will be on Tuesday, June 29, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,



Norman Muller
Vice President

Reminders:

1. Make plans to attend our ANNUAL MEETING on Tuesday, July 27. Mark your calendars now.
2. Speed limit on the property is still 10 MPH. Slow down!!!
3. You can plant annual flowers in the plant beds six inches from the edge of the grass or sidewalk but you need permission from the Board to plant perennials, trees, or bushes.
4. Do not place anything (decorations, plants, solar lights, flags, etc.) in the grass.
5. Break down all boxes before placing them in the recycling dumpster.