

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
March 8, 2022

Present: Karen Burkinshaw, Don Dominique, Richard Lacasse, Norman Muller, Rosemary Thompson, and five unit owners.

Ms. Burkinshaw called the meeting to order at 6:30 p.m.

Comments from the Floor: None.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the February 22 meeting. Vote: Passed.

Finances:

- As of today, we have \$27,791.97 in checking and \$130,585.33 in reserves for a grand total of \$158,377.30.
- It is too early in the month to report on arrearages.
- Our tax preparation is still in progress.

Snow Removal:

- During cleanup after the last snow storm, two vehicles did not move and the owners were fined. Trustees discussed having such vehicles towed but decided against that, at this time. We will continue to levy fines as needed.

Landscaping:

- A copy of our 2022 landscaping contract was sent to Setter for his consideration. We need to set up a meeting with Marc to discuss the contract.
- A motion was made and seconded to accept the proposal made by Greenstuff. Vote: Passed. We will prepay the cost of the contract and receive a 10% discount.
- We received pricing information from Premiere Irrigation and we will move forward to formalize an agreement.

Grounds/Property:

- We may need to do additional work on the slope behind Building 2 this year.
- We will talk to Mike Theroux about repositioning several sets of front steps which have pulled away from the buildings.
- A trip hazard in the walk in front of Building 2 was reported. We are looking into this.
- We are getting information on a new entrance sign. Our current sign is 33 years old and is in need of repairs.

Buildings:

- We are waiting for Mr. Gutter to schedule gutter/downspout work on Buildings 2 and 6.
- We expect the rain handlers to be installed on the rear of Buildings 1 and 2 this spring.
- We are looking for quotes to have the charmstone on the fronts of several buildings repointed.
- The exterior breaker/meter boxes are in need of attention and we are gathering information on this issue.
- The crack in the Unit 3 cellar wall still has not been scheduled but we have been told it will be done in the near future.
- We are waiting for the contractor to schedule the Unit 40 waste pipe replacement.

- Mike Theroux will be repairing the catch basin in front of Unit 72 this spring.
- We received an updated quote for railings on the front of Units 11-14. We decided to table this for a few weeks.

Unit Issues:

- Trustees discussed several unit issues.

Old Business:

- A speeding and parking reminder notice was delivered to all residents recently. Residents need to read this notice and follow the rules.

New Business:

- Future meeting: Tuesday, March 22.

There being no further business, the meeting adjourned at 8:10 p.m. Our next meeting will be on Tuesday, March 22, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,



Norman Muller
Vice President

REMINDERS:

1. Speed in the property is still 10 MPH. Slow down!
2. Spring is coming but we could still have icy mornings. Keep your can of ice melt handy. If you need more, refill your container at the mailbox area.
3. If you are off the property when we have snow, either remove your vehicles from the property or ask a neighbor to move your vehicle. Violators will be fined.