

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
March 27, 2018

Present: Karen Burkinshaw, Luann Canedy, Laurine Ferrarini, Richard Lacasse, Norman Muller, and 8 unit owners.

Ms. Burkinshaw called the meeting to order at 6:33 p.m.

Comments from the Floor: None

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the March 13 meeting. Vote: Passed.
- A motion was made and seconded to accept the minutes of the March 20 Special Landscaping Meeting. Vote: Passed.

Finances:

- As of today, we have \$15,393.96 in checking and \$170,182.00 in savings for a grand total of \$185,575.96.
- Our tax preparation and review of financial records is in process. The deadline for submitting our tax returns has been changed from March 15 to April 15.

Grill Committee:

- Committee will meet on Monday, April 2, at 6:30 p.m. in the Meeting Room.

Welcome Committee:

- Committee is working on spring activities.

Snow Removal:

- No snow since last meeting. Nothing to report.

Landscaping:

- We have received two bids for landscaping for 2018.
- People had questions about landscaping issues but we need to first choose a landscaper and meet with him before talking specifics.

Grounds/Property:

- We are still waiting to hear from our contractor about our sidewalk issues.
- We need to add trench drains to the sidewalks in front of Building 5 to drain water away from the building.
- Someone is still spreading bird seed at the front entrance.
- Trustees discussed adding a second bulletin board to the mailbox area. We will look at this later in the year.

Buildings:

- We are waiting for the engineer's report on Building 5.
- Repairs will be done on the Unit 37 deck next week. A motion was made and seconded to hire Tom Stebbins to do this work at a cost of \$650. Vote: Passed.
- A new exterior door for Units 85-86 will be installed next week.
- We need to order new front entrance lights for Building 4.

- We are looking into contractors who would pressure wash decks using their own water. This would allow people who wanted to have their decks cleaned to do so without adding to our ever-increasing water/sewerage costs.
- Work continues on the Meeting Room. A motion was made and seconded to hire Tom Stebbins to replace broken floor tiles at a cost of \$225. Vote: Passed.
- Our refurbished front entrance sign is ready to be reinstalled.

Unit Issues:

- The Unit 1-4 front door latch has been repaired.
- We received an email from a Building 5 owner about a few issues. We will investigate.
- We received complaints from a Building 1 owner about noise issues.

New Business:

- The Board adjourned into executive session around 7:15 p.m. for the purpose of discussing landscaping bids. After comparing the details, a motion was made and seconded to hire GTC Landscaping to provide our landscaping for 2018. Vote: Passed.

Future Meetings:

- Grill Committee Meeting, Tuesday, April 2, at 6:30 p.m. in the Meeting Room.
- Open meeting, Tuesday, April 10, at 6:30 p.m. in the Meeting Room.
- Open Meeting, Tuesday, April 24, at 6:30 p.m. in the Meeting Room.

There being no further business, the meeting adjourned at 8 p.m. All owners are invited and encouraged to attend the above-listed meetings.

Respectfully submitted,


Norman Muller
Vice President

Reminders:

1. DO NOT put away your sand/ice melt can yet. We could still get some icy mornings.
2. RECYCLE. Break down all boxes. The recycling dumpster gets emptied only every two weeks.
3. Have you checked your furnace filter lately?
4. Keep your front door light on at night. This lights up the property for pet walkers.
5. Speed limit is still 10 MPH. Slow Down!!!