

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION

Meeting Minutes

March 10, 2020

Present: Karen Burkinshaw, Richard Lacasse, Norman Muller, Rosemary Thompson, Al White, and one unit owner.

Ms. Burkinshaw called the meeting to order at 6:30 p.m.

Comments from the Floor: None.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the February 25 meeting. Vote: Passed.

Finances:

- As of today, we have \$ 14,969.15 in checking and \$202,162.44 in reserves for a grand total of \$217,131.59.
- As of today, we have arrearages of \$2,758 involving seven owners.
- Our taxes are still being completed.
- One of our CD's will mature at the end of this month.

Snow Removal:

- We need to set up a meeting with our snow contractor to look at some areas that were damaged this winter.

Landscaping:

- We are waiting for Setter Landscaping to return our signed contract.
- We will be meeting with Marc of Setter Landscaping later this month to look at the property and discuss some other issues.
- We are meeting with a tree expert on March 14 to discuss tree choices for various spots on the property.
- We will be setting up a meeting with our irrigation person to discuss changes/improvements to the system.

Grounds/Property:

- Two of our catch basins will need to be repaired this spring.
- We are still getting quotes for replacing our main dumpster area.
- We are looking for quotes to paint our front cellar window frames this year.
- We now have three quotes to patch cracks in our asphalt as well as renumber and reline the parking areas. We need to clarify a few issues with one of the quotes before we can award a contract.
- We still need to discuss catch basin cleaning.

Buildings:


- Al will contact Holyoke Lock to schedule the relocation of the Building 1 doorbell/intercom system.
- We discussed the quotes we received for the Building 4 front door replacements. A motion was made and seconded to hire WSMD, Inc., to replace the Building 4 front doors. Vote: Passed.
- The new Building 4 back doors should be installed soon.

New Business:

- New owners and renters have been invited to meet with the Trustees on March 16.
- Warm weather has brought out children with bicycles and scooters. Parents need to become familiar with our bicycle policy and drivers need to be careful on the property.
- We discussed publishing a spring newsletter and we are moving forward on this.

There being no further business, the meeting adjourned at 8:30 p.m. Our next meeting will be on Tuesday, March 24, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,


Norman Muller
Vice President

Reminders:

1. We could still have snow. Keep your can of ice melt handy in case we have a snowy/icy morning.
2. Temperatures are going up—speed limit on the property is NOT going up. It is still 10 MPH. Slow down!!!
3. Children on bicycles and scooters need to wear proper safety equipment and must be supervised by an adult at all times.
4. Break down and flatten all boxes before depositing them in the recycling dumpster. Violators, if caught, will be fined.
5. Surrounding communities have reported a spike in theft of car parts lately. Locking your vehicles and keeping your front door light on after dark would help deter such activity on our property.