

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION

Meeting Minutes February 25, 2020

Present: Karen Burkinshaw, Richard Lacasse, Norman Muller, Rosemary Thompson, and one unit owner.

Ms. Burkinshaw called the meeting to order at 6:30 p.m.

Comments from the Floor: None.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the February 11 meeting. Vote: Passed.

Finances:

- As of today, we have \$14,946.54 in checking and \$201,787.54 in reserves for a grand total of \$216,734.08.
- As of today, we have arrearages of \$1,840 involving six owners.
- We have turned over all the necessary information so our accountant can prepare our taxes and review our financial records.
- A motion was made and seconded to purchase numbers to identify the cellars in Buildings 1, 4, and 11 at a cost of \$26.01. Vote: Passed.

Landscaping:

- We will be meeting with a tree person from 16 Acres Garden Center to talk about what trees would be appropriate to plant at various spots on the property.
- We still need to look into upgrading our irrigation system.

Grounds/Property:

- We are still looking to get quotes to redo the main dumpster pad.
- We would like to have all cellar window frames painted this summer.
- We have two quotes to reline and renumber our parking spots and we will get a third quote later this week.
- The Building 8, 9, and 10 waste pipes were cleaned yesterday and we were advised that residents should NOT flush baby wipes or wet wipes as these get hung up in the waste lines and could cause a blockage.

Buildings:

- We are still working on moving the Building 1 doorbell/intercom system.
- We received a quote to replace the Building 4 front doors and we need to get clarification on a few issues. We also need to get other quotes.
- New back doors for Building 4 have been ordered and they should be in shortly.

New Business:

- We plan to schedule a meeting for new owners in March.
- March meetings: March 10 and March 24.

Unit Issues:

- Trustees discussed several individual unit issues.

There being no further business, the meeting adjourned at 7:25 p.m. Our next meeting will be on Tuesday, March 10, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,


Norman Muller
Vice President

Reminders:

1. It is still winter. Keep your can of ice melt near the door for those icy mornings.
2. Break down and flatten all boxes BEFORE placing them in the recycling dumpster. Violators, if caught, will be fined.
3. Please do not throw trash in the bushes at the entrance as this area is the first thing people see when they enter the property. This is our home. Let's try to make it look attractive and inviting.