

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
December 12, 2017

Present: Karen Burkinshaw, Laurine Ferrarini, Richard Lacasse, and Norman Muller. There were no other owners present.

Ms. Burkinshaw called the meeting to order at 6:35 p.m.

Comments from the Floor: None

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the November 28 meeting. Vote: Passed.

Communications:

- A motion was made and seconded that, going forward, we reserve the right, at our discretion, to read communications from residents to the Board, at our meetings. Vote: Passed.
- Per Waste Management (our recycling company) Styrofoam, plastic bags, and pizza boxes cannot go in the recycling dumpster.
- We have scheduled an extra recycling dumpster pick-up for December 21. Please break down all boxes so there is enough space for all residents' recycling needs.

Future Meeting Days:

- Several residents have indicated they cannot attend our Tuesday meetings because of work or other commitments and would like us to change our meeting day and time. We will try this in January. **Our January meeting will be on Saturday, January 13, at 9 a.m. In the event of snow or snow cleanup that morning, the meeting will be postponed to Tuesday, January 16, at 6:30 p.m.**

Finances:

- As of today, we have \$26,872.29 in checking and \$158,179.62 in savings for a grand total of \$185,051.91.
- As of today, we have \$1,190 in arrearages involving seven owners.

Grill Committee:

- Work continues. The Committee met this week and we should have a full report by early spring.

Welcome/Social Committee: No Report.

Snow Removal:

- Last weekend's snowstorm dropped five inches of snow and cost us \$2,310 to clean up. The partial cleanup on Saturday evening added to the cost.
- In future, the crew needs to do a better job on the handicapped sidewalk ramps and also clean the walk across from the front of the Meeting Room.
- Reminder: The only approved ice melt product that can be used on the property is QUAD RELEASE ICE MELT. You can get it at Rocky's.
- Every storm is different and we will keep safety in mind as we determine cleanup operations.

Grounds/Property:

- Work continues on the entrance sign.
- Trustees discussed adding light sensors to the front lights at Buildings 1 and 4 and decided to revisit this issue in the spring.

Buildings:

- Mass Save has finished their investigations and we are now waiting for their report.
- Exterior water faucet replacements are tabled until spring.
- Work on the Meeting Room continues: wood trim has been added to the pony walls in the kitchen, new vinyl baseboard has been installed (thanks, Al), a chair rail has been installed where folding chairs are stored, we have acquired a new fire extinguisher, and the new furnace has been installed. Painting continues and we need to address the broken floor tiles.

Unit Issues: Nothing new to report.

There being no further business, the meeting adjourned at 8:15 p.m.

Our next meeting will be on **SATURDAY, JANUARY 13 AT 9 A.M. IN THE MEETING ROOM.** All owners are invited to attend.

Respectfully submitted,



Norman Muller
Vice President

Reminders:

1. Keep your can of sand or Quad Release Ice Melt near your front door for when it's icy.
2. Speed limit on the property is still **10 MPH**. Slow down!!!
3. NO plastic bags in the recycling dumpster.
4. We try to keep people posted on snow cleanup. Please read all emails and notices carefully and cooperate with cleanup activities.