

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
November 5, 2019

Present: Karen Burkinshaw, Richard Lacasse, Norman Muller, Rosemary Thompson, and two unit owners.

Ms. Burkinshaw called the meeting to order at 6:30 p.m.

Comments from the Floor:

Q.: Is fall cleanup done? There are still leaves in the plant beds.

A.: No

Q.: Is it OK to park in the front entrance?

A.: Temporary parking is permitted but only on the house side of the entrance. Parking on both sides is never permitted.

Q.: The light in front of the entrance sign is out.

A.: It will be replaced.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the October 22 meeting. Vote: Passed.

Finances:

- As of today, we have \$11,900.53 in checking and \$171,267.68 in savings for a grand total of \$183,168.21.
- It is too early in the month to report on arrearages.

Landscaping:

- A new tree was planted adjacent to Building 11 today.
- In the spring, we are planning to do more tree work.
- We will be upgrading the irrigation system in the spring.

Grounds/Property:

- We still need to have our catch basins checked.
- Gutters and downspouts were cleaned this week.
- Outdoor faucets at the rear of Building 11 and at Unit 71 were replaced this week.
- The city is still sorting out the costs related to changing from Waste Management to Republic Systems for trash pick-up. They may pass on some of the costs to us.

Buildings:

- Building 1 doorbell system will be relocated in the near future.
- The Unit 5-8 common hallway walls will be touched up this week.
- The Building 4 common front hallways will be painted this week.
- A motion was made and seconded to replace the two back doors and the four back common hallway windows in Building 4. Vote: Passed. Window World will do the windows and Ron Pelc will do the doors.

Snow Removal:

- The contract to hire Mass Tree to do our snow removal this year has been finalized and signed.
- A container of sand/ice melt will be placed at the mailbox area shortly.

Unit Issues:

- Trustees looked at several minor issues involving individual units.

New Business:

- Future meetings: November 19 and December 3.
- Trustees looked at our current budget to date and began the process of building the 2020 budget. We anticipate completing the budget at our next meeting.

There being no further business, the meeting adjourned at 8:25 p.m. Our next meeting will be on Tuesday, November 19, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,


Norman Muller
Vice President

REMINDERS:

1. Cold weather is here and snow will be coming. Please remove all pumpkins, plants, and other decorations from your stoops, steps, and plant bed area before the snow falls. The shoveling crew and, in spring, the lawn care crew will not shovel out or remove your rotting pumpkins.
2. Trustees work on a volunteer basis and also have their own personal lives to lead. When owners make requests, we try to deal with them on a timely basis but we often need time to gather necessary information in order to respond. Your lack of planning is not our emergency. Please be considerate.
3. Sand/ice melt container will be placed at the mailbox soon. Make sure you fill a can and keep it near your front door and use it on your steps and walks when ice appears.
4. Cold weather is no reason to drive faster. Speed limit is still 10 MPH.