

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION

Meeting Minutes

January 7, 2020

Present: Karen Burkinshaw, Richard Lacasse, Norman Muller, and Rosemary Thompson. There were no other unit owners present.

Ms. Burkinshaw called the meeting to order at 6:30 p.m.

Comments from the Floor:

Q.: Two vehicles exiting one unit's parking spots were speeding on the property today.

A.: They will be sent a warning as it is their first offense.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the December 3 meeting. Vote: Passed.

Finances:

- As of today, we have \$13,198.45 in checking and \$186,926.19 in reserves for a grand total of \$200,125.64.
- Arrearages at December 31 amounted to \$1,750 involving three owners. One of these accounts has been turned over to our attorney for collection.
- One of our CD's will mature at the end of this month. We will be looking at CD rates to get the best return on our money.

Landscaping:

- Trustees identified and discussed a number of possible spring projects. We will continue to gather information so we can decide which projects best meet our needs and our budget.

Grounds/Property:

- There were issues with the pickup of trash and recycling in December. Republic Services seems to have corrected the problem. Thank you for your patience while this was being resolved.
- We identified and discussed several improvements and maintenance projects that we might undertake this year. As we gather more information, we will set priorities so we can work within our budget.

Buildings:

- The intercom/doorbell system in Building 1 needs to be relocated.

Snow Removal:

- Since snow season started, some damage has been done to grass areas and asphalt berms. This will be addressed in the spring.
- We will soon be posting a complete report of snow-related expenditures for the 2019 calendar year.

Unit Issues:

- Trustees went over a list of issues involving individual units.
- We currently have a few units that are in process of being sold.

New Business:

- Trustees looked at a fairly long list of possible projects for the coming year. Some projects are necessary to maintain the property while others are more cosmetic and, of course, the list is longer than our budget can accommodate. We will be working on getting quotes and prioritizing projects.

There being no further business, the meeting adjourned at 8:15 p.m.

Our next meeting will be on Tuesday, January 28, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,


Norman Muller
Vice President

Reminders:

1. Keep your can of ice melt near your front door for those icy mornings.
2. New Year Resolution: SLOW DOWN when driving on the property. Speed limit is 10 MPH.
3. Are your smoke/carbon monoxide alarms in good working order? They need to be replaced after 7 to 10 years.
4. Pick up after your pets. Piles of dog poop are not attractive lawn ornaments—even in winter.