

**CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION**  
**Meeting Minutes**  
**January 26, 2016**

Present: Karen Burkinshaw, Luann Canedy, Laurine Ferrarini, Richard Lacasse, and Norman Muller. There were no other owners in attendance.

Ms. Burkinshaw called the open meeting to order at 6:35 p.m.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the November 24 open meeting. Vote: Passed.
- A motion was made and seconded to accept the minutes of the December 8 closed meeting. Vote: Passed.
- A motion was made and seconded to accept the minutes of the January 12 closed meeting. Vote: Passed.

Finances:

- As of today, we have \$15,976.30 in checking and \$155,793.52 in savings for a grand total of \$171,769.82.
- As of today, we have arrearages of \$3,257 involving five unit owners.
- Our master insurance policy renews on January 31, 2016 and the new policy with GNY has been executed with a modest premium increase over last year.

Landscaping:

- We are still waiting to hear from three of the four landscaping firms we have asked for quotes for our 2016 landscaping needs.
- There is a problem with ponding of rain water in front of Building 5. We are looking for possible solutions.

Grounds/Property:

- We are still researching possible designs and prices for a new entrance sign.

Buildings:

- Trustees discussed water-saving toilets and rescinded a motion on this issue made at our December 8 closed meeting. Toilets are the biggest water users in most households and many people still have the original water-guzzling toilets. Low-flow toilets would make a positive impact on our ever-increasing water cost.

Unit Issues:

- Four units are currently for sale.

On-Going/Other:

- Trustees continued discussion of individual water meters. At this point, it seems unlikely to happen because the city is not willing to become involved.

New Business:

- At the end of December, we fined an owner for failure to break down boxes and place them in the recycling dumpster. The responsible individual requested a meeting to appeal the fine and then failed to appear.
- We need to update our yearly deck condition report. This will be done as soon as possible.

- A motion was made and seconded to get estimates on having our sewer lines inspected.  
Vote: Passed.
- We need to make an appointment to have our catch basins cleaned this spring.
- The Unit 83-84 entrance door is not working properly. We will have it checked out.

There being no further business, the meeting adjourned at 8:30 p.m.

Our next open meeting will be on Tuesday, February 23, at 6:30 p.m. in the Meeting Room. All residents are invited to attend.

Respectfully submitted,



Norman Muller  
Vice President