

**CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION**  
**Meeting Minutes**  
**September 30, 2009**

Present: Karen Burkinshaw, Lynn Donah, Steven Judd, Richard Lacasse, Norman Muller, one unit owner and one guest.

Ms. Burkinshaw called the meeting to order at 6:35 p.m.

Comments from the floor: None

A motion was made and seconded to accept the minutes of the August 25 meeting. Vote: Passed.

Landscaping and Grounds:

- The sprinkler system has a break behind Unit 26. We will call CMS to repair the break and also to schedule the shut down of the system.
- Erosion control work behind Building 2 should begin shortly.
- The hairline crack in the Unit 16 concrete pad will not be fixed at this time.
- We need to get prices to install posts in front of our electrical boxes.
- We received a price of \$70 per bush to remove dead bushes in front of Building 1.

Buildings:

- The Building 11 deck project is complete.
- We need to get prices to have larger downspouts installed in some areas of the property.
- A motion was made and seconded to have the front doors of Buildings 1 and 4 painted and to have front hall handrails repaired at Units 1-4 at a labor cost of \$775. Vote: Passed. We will purchase the paint.
- A motion was made and seconded that we pay the \$600 portion of the Unit 43 repair. Vote: Passed. Karen will write the letter.

Other:

- We will send a letter to the Chicopee Postmaster requesting that all addresses on this property be changed to eliminate the word "Apt." and replace it with "Unit". It may take some time for this change to phase in. Norman will write the letter.
- We will be holding our winter open meetings at the Chicopee Public Library in order to conserve heat.

Financial:

- As of today, we have \$15,896.67 in checking and \$72,481.82 in savings for a grand total of \$88,435.49.

Old Business: We are still missing one 2009 profile.

There being no further business, the meeting adjourned at 8:30 p.m. Our next open meeting will be held on **Wednesday, October 28, at 6:30 p.m.** in the Meeting Room. All owners are invited to attend.

Respectfully submitted,



Norman Muller  
Vice President

**REMINDERS:**

1. Cool weather is here. Please shut off all outdoor faucets for the winter. Also, now is a good time to check your heating system and change or clean your filter.
2. In order to save on heating costs, our Meeting Room will be closed from November 30, 2009 to March 31, 2010. During that time, our meetings will be held at the Chicopee Public Library Conference Room.