

## MINUTES OF THE BOARD OF TRUSTEES MEETING

May 16, 2006

Present: Norman Muller, Dee Desroches, Janet Reopel, Dick LaCasse, Bill Brunelle and Karen Burkinshaw. Several unit owners were in attendance.

Karen Burkinshaw called the meeting to order at 6:30 p.m.

### Questions/Comments from the floor:

C: There is a tree at the back of Building 3 that appears to be rotten inside and dead. There is some concern about the damage that could happen to the building and to the fence if it were to fall.

C: The gutters on Building 3, in front of units 22, 23 & 24 have been repaired.

A motion was made and seconded to accept the minutes of the April 10<sup>th</sup> business meeting as read. VOTE PASSED

### Financials as of May 16, 2006:

Savings	\$67,726.65
Checking	\$28,522.70
United Bank CD	\$50,977.89
United Bank CD	<u>\$35,394.79</u>
Total:	\$182,622.03

A motion was made and seconded to accept the financials. VOTE PASSED

### Grounds:

- After extensive discussions, it has been decided that there will be no formal landscape design work done this year, but rather we'll take out all the dead bushes and rearrange the existing bushes and add some new bushes all over the property – we'll do as much as our budget allows. A motion was made and seconded to have BMC Landscaping, and Tom Smith, landscape architect, work together to remove dead bushes, move existing bushes around (from over planted areas) and decide on and purchase new bushes in order to improve the overall appearance of the property at a cost not to exceed \$3,000. VOTE PASSED
- Our "concrete guy" is ready to start, however we are still waiting for the design plan from Bill Shaheen (the structural engineer).
- One 10-yard dumpster was removed from the property on May 19<sup>th</sup>. **PLEASE RECYCLE.**
- 80 yards of mulch were laid down this spring.
- The sprinkler system has been shut down temporarily due to the excessive amount of rain we've had. It appears, however, that some of the sections are still "on". Bill will check it out, and call AquaMatic if necessary.
- We've been asked to take down 2 trees, one behind Building 3 (dead) and one behind Building 6. We will get quotes for the work.
- 2 pine trees in the "triangle" need to be cut back. Bill will call Northern for a quote.
- A small tree in front of Building 9 has been having a hard time taking root, and for a while was leaning precariously. We discussed moving it to the front of Unit 48 in place of the Bradford Pear tree that was taken down last year.
- By the next regular business meeting, all the gutter repair work should be complete.

**One of the 10 yard dumpsters has been removed, so it is imperative that everyone PLEASE recycle.**

Buildings:

- Bill will meet with the fire chief on May 17<sup>th</sup> to discuss the city's requirements for smoke detectors and CO detectors. We will order them next week and start to hand them out as soon as they arrive.
- New "mailbox house" discussion has been tabled.
- We still have not received our completed Reserve Study.
- Our tax review has not been completed.
- Bill to get quotes for new door for common hallway particularly for Units 5, 6, 7, & 8. They are very pricey as the door must be metal.
- We have researched but not resolved the doorbell dilemma. If and when your doorbell stops working, you may replace it with any kind of bell that you want to have. If the replacement requires any extensive drilling into the siding, then board approval will be required. Some folks are quite happy with the wireless models they've purchased from either Home Depot or Radio Shack.

The next regular business meeting will be held on Tuesday, June 20<sup>th</sup> at 6:30 p.m. in the meeting room, and all are welcome to attend.

Our annual meeting will be held on Tuesday, July 25<sup>th</sup> beginning at 6:30 a.m., with 30 minutes of refreshments prior to the meeting. Hope to see you there at 6:00 p.m. There are 2 open board positions. If you would like to be considered for one of these positions, please contact Bill Brunelle @ 413-594-6363. The incumbents, Dee Desroches and Janet Reopel (who is completing the term of Beth Lemelin) have agreed to have their names placed on the ballot.

There being no further business, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,



Dee Desroches  
Secretary