

## MINUTES OF THE BOARD OF TRUSTEES MEETING

November 21, 2005

Present: Karen Burkinshaw, Norman Muller, Dee Desroches, Janet Reopel, Dick LaCasse, and Bill Brunelle. One unit owner was present.

Karen Burkinshaw called the meeting to order at 6:39 p.m.

### Questions/comments from the floor:

The owners of Unit 50 submitted a request to have their slider replaced. A motion was made and seconded to approve the replacement of a new slider and to cut a check for the first slider replacement since the new process was implemented, with the unit owner to supply a "paid" receipt and proof of installation. VOTE PASSED

### Financials:

Savings	\$126,499.41
Checking	\$21,014.85
CD	\$5,119.54
CD	<u>\$5,049.50</u>
Total:	\$157,683.30

As of today there are \$1,572 in condo fee arrearages.

### Budget:

A motion was made and seconded to approve the 2006 budget as presented. VOTE PASSED  
As a result of the budget the condo fees are not going up next year.

A motion was made and seconded to leave \$12,000 in checking and move the balance of the funds at year-end into savings to earn additional interest. VOTE PASSED

\$50,000 was recently moved form our regular savings account to a high interest savings account. It is possible that we could earn up to \$3,000 in interest next year.

### Minutes:

A motion was made and seconded to accept the minutes of the October 25<sup>th</sup> meeting. VOTE PASSED

### General:

A motion was made and seconded to accept the revised *Clearview Heights Condominium Association, Rules and Regulations*, and will be included in the information packets. VOTE PASSED

To save on mailing costs and to explain the many items in the 2006 Information Packages, the Board decided to ask owners to come to the Meeting Room on 1 of 3 scheduled days to pick up their 2006 Information Packages. The packages include a Newsletter, the budget for 2006, the 2006 coupons, mailing labels, snow removal policy, new Rules and Regulations and a questionnaire on smoke detectors. Dates and times the packets can be picked up will be distributed door to door.

The board is considering having unit owners with more than 2 vehicles pay for the additional parking spaces. Residents take many of our visitor spots as some units have 3 or 4 vehicles.

Grounds:

- The grounds maintenance crew was here for 2 days doing the fall clean up.
- There are 3 & ½ buildings left to complete for the gutter work.
- Tom's Tree Service gave us an estimate for tree work of \$800.
- A motion was made and seconded to have the tree work, listed on the work order completed by whomever in the manager's judgment would do the best job at a cost not to exceed \$800. VOTE PASSED
- A motion was made and seconded to hire BMC to do our snow removal for the 2005-2006 season. VOTE PASSED

Buildings:

- Bill to facilitate a repair / replacement of a doorbell button for one of the unit owners at her own expense.
- A new quote was received to repair our mailbox "house"
  - \$4,500 LaRochelle

There being no further business, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,



Dee Desroches  
Secretary