

MINUTES OF THE BOARD OF TRUSTEES MEETING
September 27, 2005

Present: Karen Burkinshaw, Norman Muller, Dee Desroches, Janet Reopel, Dick LaCasse, and Bill Brunelle.
One unit owner was present.

Norman Muller called the meeting to order at 6:30 p.m.

Mr. Winn (one of our owners) representing Alton E. Gleason, a paving contractor, gave us two overviews of required work; one to repave the roadway in front of Building 11 that leads to the dumpster area, the other to repave the entire property, and the costs involved for both projects. Repaving in front of Building 3, would be a 3-day effort – one day to reclaim, one day to grade and/or compact, and the final day to do the actual paving.

A motion was made and seconded to accept the minutes of the August 23rd meeting. VOTE PASSED

A motion was made and seconded to accept the minutes of the August 24th meeting. VOTE PASSED

A motion was made and seconded to accept the minutes of the August 31st meeting. VOTE PASSED

A motion was made and seconded to accept the minutes of the September 13th meeting. VOTE PASSED

A motion was made and seconded to accept the minutes of the September 14th meeting. VOTE PASSED

Grounds:

- A motion was made and seconded to authorize Tom Smith (a landscape architect) to go forward with the landscape design plan he created for the front of Building 3 at a cost not to exceed \$6,000. VOTE PASSED. We will pay Mr. Smith, the balance of what we owe him for his designs.
- 53 dead shrubs have been removed from the property.

Buildings:

- A motion was made and seconded to have the Association share the cost of slider replacement with unit owners who need replacement sliders. The Association will pay a fixed amount, to be determined, with the balance to be paid by the unit owner. VOTE PASSED, with one dissenting vote.
- A motion was made and seconded that any unit owner needing to have a sliding door replaced may purchase any door of their choosing with the following provisions: a proposal for a new door must be submitted to the board, the door must be all vinyl clad on the outside, the door must be installed by a reputable, licensed and insured installer. The work is to be completed in a professional manner, and all debris is to be properly disposed of, and a copy of the receipt and any associated paper work must be submitted to the board for inclusion in the permanent file. VOTE PASSED
- A motion was made and seconded that the Association will pay \$750 toward the cost of the replacement of sliding doors. VOTE PASSED
- Any window replacements are the responsibility of the unit owner.
- Based on our water bill, the average unit uses \$39 worth of water each month.
- Gutter repairs have been completed on Buildings 2, 3, 4, 7 and 5. Buildings 5 and 8 are next.
- PreCast is coming on September 28th to move and some sets of cement stairs closer to the building and seal them – seems the stairs move away from the building over time.
- We will have snow removal bids for the next meeting.

The next regular business meeting will be held on October 25th at 6:30 p.m. in the Meeting Room.

There being no further business, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,



Dee Desroches
Secretary